

# AUDITORS OF PUBLIC ACCOUNTS LEGISLATIVE AUDIT TRAINEE



**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE**

**Open To:** The Public  
**Location:** 20 Trinity Street, Hartford, CT 06106  
**Salary:** Legislative Pay Plan Level G: \$50,967 – \$74,106  
**Closing Date:** August 31, 2015

The Auditors of Public Accounts is seeking to fill a Legislative Audit Trainee position on its auditing staff. Starting salary is dependent on experience and qualifications, and includes a standard state benefits package.

## QUALIFICATIONS:

Bachelor's or higher degree from an accredited college or university; major in accounting or at least 18 semester hours credit in accounting and auditing courses; and attainment of at least 3.0 grade average in all such accounting and auditing courses. (The grade point average requirement may be waived with satisfactory performance as a Cooperative Education Intern in the office of the Auditors of Public Accounts, or a score of at least 80 on the state's Accounting Careers Trainee examination, or other qualifying experience as accepted by the state auditors.)

## EXAMPLES OF DUTIES:

Working under the direction of a supervising auditor, the legislative audit trainee assists in the execution of an audit plan for conducting a financial, compliance or performance audit of state agencies or programs, quasi-public agencies or state supported institutions in accordance with generally accepted auditing standards; assists in the documenting and testing of audited agency's internal control system and in reviewing compliance with state or federal laws and regulations; assists in the review of financial statements for conformance with generally accepted accounting principles; does related work as required.

## TARGET CLASS:

Auditor I (Starting salary \$58,868)

## ENTRY TO TARGET CLASS:

Upon successful completion of a 12-month working test period.

## EMPLOYEE BENEFITS:

Extensive package including health and dental insurance, paid vacations, tuition reimbursement, and other benefits.

## APPLICATION INSTRUCTIONS:

Send résumé, cover letter detailing how you meet the minimum requirements; include your undergraduate and graduate degree transcripts (unofficial are acceptable) and three references by e-mail to [apaposition@cga.ct.gov](mailto:apaposition@cga.ct.gov). If mail is necessary, please send to: Auditors of Public Accounts, State Capitol, 210 Capitol Avenue, Hartford, CT 06106 Attn: APA position. **Response Date: No later than August 31, 2015.**

## AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.